

## Mathews Local Schools

### Open Enrollment Application Procedures for 2021-2022 School Year

**You must schedule an appointment to return your completed application by calling the Mathews Board of Education Office at 330-637-3700.**

#### **RULES AND REGULATIONS:**

- You must complete a separate application for each student you wish to enroll.
- You will not be able to fill out an application on site if you chose to pick them up.
- A completed application should be returned to the Board of Education Office. Custodial parents/guardians must return the application.
- **DO NOT MAIL APPLICATIONS. Mailed applications will not be considered.**
- Students **must** be currently enrolled in their residential school district.
- Open enrollment in the Mathews School District is open to students who reside within the state of Ohio.
- Enrollment will be on a limited basis for the 2021-2022 school year.
- **You will be notified of acceptance or denial by mail.**
- Once acceptance has been determined, you will be required to complete the district's enrollment process. You will be required to have your home district complete a verification form showing that your child is registered as a student in your home district.
- **Transportation of students accepted under open enrollment shall be the sole responsibility of their parents/guardians.** No transportation will be provided by the Mathews Local School District.
- **Attendance and behavior problems can result in termination of open enrollment at any time during the school year.**
- If your child wishes to participate in athletics, please review the following Ohio High School Athletic Association Guidelines:
  - Incoming 7th, 8th and 9th Graders: Must have received passing grades in the immediately preceding grading period in a minimum of five (5) subjects which enrolled.
  - Incoming 10th and 11th Graders: Ineligible for the last 50% of the season in the sporting event which the student participated during the 12-month period immediately preceding the transfer to the Mathews Local Schools.

## **COMPLETED APPLICATION INCLUDES THE FOLLOWING:**

- Immunization records
- Birth certificate
- Social Security card
- Last report card (if high school student, transcripts must also be included)
- (2) Proofs of residency (must be within past 30 days)
- Proof of identity for custodial parent or guardian (bring your actual photo ID and a copy of the ID)
- Copy of IEP, ETR, 504 (if applicable)
- Custody papers (if applicable) to include: first page, custody award seal and last page showing court docket stamp

Each application must have its own set of copies listed above. Copies will not be made in the Board of Education Office. **Incomplete applications will not be considered.**